

Kiveton Park Medical Practice Patient Participation Group

18th September 2013

Present: Brian Daniels, Marilyn White, Susan Wietscher, Linda Bainbridge, Barry Winterbottom, Chelsea Cain, Jean Hirst, Richard Nayar, Dr Derek Say, Marsha Raynes

Apologies: Sarah Wylie, Keith Emsden

Minutes from 21st August were agreed

Treasurer's Report with no change in the financial position BW passed the bank statement round the group showing a balance of £225.00.

Progress with promoting the group Chelsea passed round an advert that she had put together, she said she had taken information off the practice website. She felt the group may want to do some 'tweaking'. The group were very impressed with the advert. LB would talk to Stephanie at community matters about putting the advert in the magazine.

Contact with the schools BD said that he was planning to contact the school and hopefully go in and do a presentation to say who the group was and what the group did.

Progress on developing patient questionnaire MW passed a sample of a patient questionnaire that she had done along with KE. LB said that she would like to see an option to tick retired or disabled on the question about work. There was much discussion about ethnicity and maybe put 'other' if the patient's ethnicity is not stated. The odd wording was amended on the questionnaire. BD thought that it would be a good idea to have a tick box for the patient to state if they were from Harthill or Kiveton. The group also thought they may add a question asking patients if they knew what to do out of hours if they needed medical help and if they were aware of other services they could use. MW said that she would amend the changes needed then email the questionnaire to MR. MR would then email it to CC who would 'smarten' up the questionnaire with her IT skills.

Plans for future builds BD said that he was still worried about the plans for more local housing and the impact it would have on the surgery and other local services. He said that he would write to the council on the group's behalf with their concerns and felt that the council should be including the surgery in such builds. DTS said the council hadn't included the surgery before when new houses were built.

New from the practice MTR said that practice had appointed a new practice nurse: Lyca Downes and that she would start her new post in November. MTR also invited the group to the MacMillan coffee morning on Friday 27th September 09.30 until 11am. DTS said that the flu letters were in the progress of being mailed out and the flu days were: 5th October for children, 12th October for Kiveton patients and 19th for Harthill patients.

Date of next meeting 16th October. The next Rotherham meeting would be at 2pm on 9th October. MW: KE: SW: BW usually attend this and RN would check to see he was also free to attend.